Clearmont Town Council

**Regular Meeting**

# July 18, 2022

# 6:00 P.M.

**CALL MEETING TO ORDER**

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, July 18, 2022. Mayor Chris Schock called the meeting to order at 6:00p.m.

**ATTENDANCE**

Councilor present were as follows: Mayor Schock, Councilwoman Switzer, Councilman Buhr, and Councilwoman Betz. Also present was Vivian Ramsay, Town Clerk/Treasurer.

Councilman Poppenga was absent.

**PLEDGE OF ALLEGIANCE**

**VISITORS**

The Town Council Meeting had three visitors, Shawn Parker from Sheridan Co. Travel & Tourism, Cynthia Vannoy from Sheridan Media, and Sheriff Deputy Horsley from Sheridan County Sheriff's Office.

Shawn Parker gave a brief update on the lodging tax renewal. Discussion was held.

**APPROVAL OF CURRENT AGENDA**

Councilwoman Switzer moved to approve the Agenda, seconded by Councilman Buhr. Motion carried 4-0.

**APPROVAL OF MINUTES**

Councilwoman Switzer moved to approve the June 20, 2022 Regular Meeting minutes. Motion seconded by Councilwoman Betz. Motion carried 4-0.

**REPORT OF TREASURER AND APPROVAL OF BILLS**

Beginning balance for June was $365,554.92 with $60,652.91 in checks, $80,654.88 in deposits and an ending balance of $384,556.89. Discussion was held.

Councilwoman Betz moved to approve the report for the Treasurer and approve the bills. Motion seconded by Councilman Buhr. Motion carried 4-0.

**REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE**

Mayor: Mayor Schock discussed different options on town insurance policy. Discussion was held. Councilwoman Switzer made a motion to reopen the agenda to move the approval of insurance policy to new business. Motion seconded by Councilwoman Betz. Motion carried 4-0.

Mayor Schock read the County-Wide Lodging Tax Resolution 2022-2.

Mayor Schock reported on the meeting he attended at the Sheridan County Commission. He stated that road construction from Clearmont down was slated to be done in 2026. He also mentioned the Electric Vehicle charging stations proposal. Shawn Parker filled in some information. Town council decided not to install one in Clearmont.

Mayor Schock discussed the meeting he had with the new superintendent Mr. Chase Christensen. He said the town would provide water for the back-to-school BBQ on August 11, 2022.

Mayor Schock reported that he will be working with town clerk Vivian Ramsay to draft an accounting and financial policy manual.

Council: Councilman Buhr stated many rattlesnakes had been killed around town. Mayor Schock informed the council what has been done to warn people around town.

Councilwoman Switzer discussed the hole on water street. Discussion was held.

Clerk: Vivian Ramsay asked the council to start thinking about audit engagement for FY22. Discussion was held. Audit engagement proposal approval was tabled to the agenda in August.

Maintenance: John Kiser was absent. Mayor Schock stated that all the parts for Well #3 are on site except for some timer orders need to be changed.

Mayor Schock reported that Mr. Kiser and Mrs. Holland have been doing a great job keeping up the town’s landscaping.

Councilwoman Switzer asked about the snake situation along the railroad track and ant hills around town. Discussion was held.

Mayor Schock reported that several people have expressed interest in applying for the Maintenance position.

Mayor Schock said that freon went low in the townhall’s AC unit and it has been refilled.

**NEW BUSINESS**

Mayor Schock said he would like to appoint Councilwoman Betz to fill in as the present pro tem. Councilman Buhr moved to appoint Councilwoman Betz as the present pro tem. Motion seconded by Councilwoman Switzer. Motion carried 4-0.

Vivian Ramsay reported on a project that was completed in January 2020 was paid out under the wrong fund and the amount of $70,255.35 needs to be transferred out from Capital Tax Projects to WWDC Grant. Councilwoman Switzer moved to approve the fund transfer. Motion seconded by Councilwoman Betz. Motion carried 4-0.

Councilwoman Betz moved to approve insurance package option 2 with $2,500 deductibles and eliminating insuring the Old Landfill off the policy. Motion seconded by Councilman Buhr. Motion carried 4-0.

**UNFINISHED BUSINESS**

**EXECUTIVE**

**NEXT MEETING**

Regular Meeting, August 15, 2022 @ 6 P.M.

**ADJOURNMENT**

Councilman Buhr moved to adjourn at 6:43 P.M., seconded by Councilwoman Switzer. Meeting adjourned.

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Mayor, Chris Schock Town Clerk, Vivian Ramsay