Clearmont Town Council

**Regular Meeting**

# September 19, 2022

# 6:09 P.M.

**CALL MEETING TO ORDER**

The Clearmont Town Council met for a regular meeting at the Clearmont Town Hall, September 19, 2022. Mayor Chris Schock called the meeting to order at 6:09p.m.

**ATTENDANCE**

Councilor present were as follows: Mayor Schock, Councilman Poppenga, Councilwoman Switzer, Councilman Buhr, and Councilwoman Betz. Also present were Vivian Ramsay, Town Clerk/Treasurer and John Kiser Town Maintenance.

**PLEDGE OF ALLEGIANCE**

**VISITORS**

The Town Council Meeting had one visitor, Cynthia Vannoy from Sheridan Media.

**APPROVAL OF CURRENT AGENDA**

Councilwoman Betz moved to approve the Agenda. Motion seconded by Councilman Buhr. Motion carried 5-0.

**APPROVAL OF MINUTES**

Councilman Poppenga moved to approve the August 15, 2022 Regular Meeting minutes. Motion seconded by Councilwoman Betz. Motion carried 5-0.

**REPORT OF TREASURER AND APPROVAL OF BILLS**

Beginning balance for August was $398,892.17 with $23,293.74 in checks, $63,862.39 in deposits and an ending balance of $439,460.82.

Discussion was held. Councilwoman Switzer moved to approve the report for the Treasurer and approve the bills. Motion seconded by Councilman Buhr. Motion carried 5-0.

**REPORTS OF MAYOR, COUNCIL, CLERK, and MAINTENANCE**

Mayor: Mayor Schock reported on the NEWY meeting he attended through Zoom and he said Amendment A and Congressional tour were discussed. He also informed the board that WAM Winter Conference will be held from January 25, 2023 to January 27, 2023.

Mayor Schock gave an update on ARPA grant application.

Mayor Schock discussed the maintenance position.

Council: Councilwoman Betz asked about the timer on park’s lights. Mr. Kiser said he would go and look shortly after the meeting.

Councilwoman Switzer mentioned the Town should send Thank You cards to Clearmont Women’s Club for planting all the flowers around town.

Councilman Buhr asked if the Town could enforce the Leash Law. Discussion was held about dog situations around town.

Councilman Poppenga asked if he could have his water shut off at his garage.

Clerk: Vivian Ramsay reported on WAMCAT Fall Institute 2022 she attended.

Mrs. Ramsay stated that she will be going to Honduras for a mission trip from November 7, 2022 to November 15, 2022. Discussion was held.

Maintenance: John Kiser reported on sludge and duckweed removal. Discussion was held. Investigation for how to maintain the lagoon system need to be conducted in the future.

Mr. Kiser gave an update on Well #3.

Mr. Kiser asked the board about the date to read water meters in September and they agreed on September 26, 2022.

**NEW BUSINESS**

Councilwoman Betz moved to approve the updated Town of Clearmont Policy and Procedure Manual. Motion seconded by Councilwoman Switzer. Motion carried 5-0.

Councilman Buhr moved to approve the updated Town of Clearmont Information Technology Policy. Motion seconded by Councilwoman Switzer. Motion carried 5-0.

Councilwoman Betz moved to approve the townhall security system update. Motion seconded by Councilman Buhr. Discussion was held. Motion carried 5-0.

Councilwoman Switzer moved to approve the End-of-Year Adjustments, F-66 and Annual Report Summary for FY2022. Motion seconded by Councilwoman Betz. Motion carried 5-0.

Councilwoman Buhr moved to approve the 3-year Anti-Virus Software Upgrade. Motion seconded by Councilman Buhr. Motion carried 5-0.

Councilwoman Switzer moved to approve the sales of big trash cans at $10 each. Motion seconded by Councilman Buhr. Motion carried 5-0.

Councilwoman Betz move to designate the reserved Water Fund for water projects, reserved Sewer Fund for sewer projects, reserved Capital Facilities Tax Fund for capital facility projects, and reserved General Fund for general operations. Motion seconded by Councilman Buhr. Motion carried 5-0.

**UNFINISHED BUSINESS**

**EXECUTIVE**

Councilwoman Switzer moved to go into Executive session at 7:02 P.M. Motion seconded by Councilwoman Betz. Motion carried 5-0.

Councilwoman Betz moved to go out of Executive session at 7:16 P.M. Motion seconded by Councilman Buhr. Motion carried 5-0.

**NEXT MEETING**

Regular Meeting, October 17, 2022 @ 6 P.M.

**ADJOURNMENT**

Councilwoman Switzer moved to adjourn at 7:17 P.M., seconded by Councilman Buhr. Meeting adjourned.

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Mayor, Chris Schock Town Clerk, Vivian Ramsay